

Terms & Conditions

This privacy policy tells you how we use personal information collected at macem.org, frederick.edu, and affiliated website properties and forms. Please read this privacy policy before using the site or submitting any personal information. By using the site, you are accepting the practices described in this privacy policy. These practices may be changed but any changes will be posted and changes will only apply to activities and information on a going forward, not retroactive basis. You are encouraged to review the privacy policy whenever you visit the site to make sure that you understand how any personal information you provide will be used.

Collection of Information:

We collect personally identifiable information in order to fulfill your request for college credit. Frederick Community College (FCC) will use the information you provide to verify your Emergency Management Institute Independent Study course completions, issue you college credit per your application, enroll you as a student at FCC and send your college credit transcript to you and the institutions you specify in your application and to notify you of the progress of your application. Occasionally, you may receive an email from FCC with information on new courses that may be of interest to you.

Cookie/Tracking Technology:

The Site may use cookie and tracking technology depending on the features offered. Cookie and tracking technology are useful for gathering information such as browser type and operating system, tracking the number of visitors to the Site, and understanding how visitors use the Site. Cookies can also help customize the Site for visitors. Personal information cannot be collected via cookies and other tracking technology, however, if you previously provided personally identifiable information, cookies may be tied to such information. Aggregate cookie and tracking information will only be shared with Frederick Community College and the Federal Emergency Management Agency's Emergency Management Institute.

Distribution of Information:

We may share information with governmental agencies or other companies assisting us in fraud prevention or investigation. We may do so when: (1) permitted or required by law; or (2) trying to protect against or prevent actual or potential fraud or unauthorized transactions; or, (3) investigating fraud which has already taken place.

Commitment to Data Security:

Your personally identifiable information is kept secure. Only authorized employees and agents (who have agreed to keep information secure and confidential) have access to this information. All emails and newsletters from this site allow you to opt out of further mailings.

Privacy Contact Information:

If you have any questions, concerns, or comments about our privacy policy you may contact us using the information below:

Website: frederick.edu/FEMA

Phone: [301.624.2854](tel:301.624.2854)

Email: emergmgt@frederick.edu

Safe & Secure Payment Processing:

All online transactions completed at MACEM.Org for the purchase of FEMA IS course credit conversion are securely processed by Authorize.Net, a leading payment gateway since 1996.

MACEM&PS|FCC partners with Authorize.Net to accept credit cards and electronic check payments safely and securely for our customers and students. The Authorize.Net Payment Gateway manages the complex routing of sensitive customer information through the electronic check and credit card processing networks.

The company adheres to strict industry standards for payment processing, including:

- 128-bit Secure Sockets Layer (SSL) technology for secure Internet Protocol (IP) transactions.
- Industry leading encryption hardware and software methods and security protocols to protect customer information.
- Compliance with the Payment Card Industry Data Security Standard (PCI DSS).

For additional information regarding the privacy of your sensitive cardholder data, please read the [Authorize.Net Privacy Policy](#).

We reserve the right to make changes to this policy. Any changes to this policy will be posted.